

**APPLICATION FOR REALTOR<sup>®</sup> MEMBERSHIP**  
**GREENWOOD ASSOCIATION OF REALTORS<sup>®</sup>**  
**MLS of Greenwood SC**

I hereby apply for REALTOR<sup>®</sup> Membership and membership in the MLS of Greenwood, SC, Inc.

As a REALTOR<sup>®</sup>, I agree to abide by the Code of Ethics of the National Association of REALTORS<sup>®</sup>, which includes the duty to arbitrate, the Constitution, Bylaws and Rules and Regulations of the Greenwood Association of REALTORS<sup>®</sup>, the Rules & Regulations of the MLS of Greenwood, the South Carolina Association of REALTORS<sup>®</sup> and the National Association.

Applicant acknowledges that if accepted as a member and he/she subsequently resigns or otherwise causes membership to terminate with an ethics complaint pending, the Board of Directors may condition renewal of membership upon applicant's certification that he/she will submit to the pending ethics proceeding and will abide by the decision of the hearing panel. If applicant resigns or otherwise causes membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while applicant was a REALTOR<sup>®</sup>.

Name as it appears on your Real Estate License:

\_\_\_\_\_

Real Estate License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Office Name: \_\_\_\_\_

Office Address: \_\_\_\_\_

Preferred Mailing:  Home  Office

If home please print residence address:

\_\_\_\_\_

Email: (required) \_\_\_\_\_

Website: www. \_\_\_\_\_

Your contact numbers in order of preference: (how may we contact you?)

1. Primary number: \_\_\_\_\_

2. Other: \_\_\_\_\_

3. Other 2: \_\_\_\_\_

4. Text message phone number & carrier: \_\_\_\_\_

Are you presently a member of any other Association of REALTORS<sup>®</sup>?  Yes  No

**If yes**, name, address & phone of Association and type of membership held (required):

\_\_\_\_\_

**If yes**, your NAR membership (NRDS) #: \_\_\_\_\_ (required) and year of completion of NAR's Code of Ethics training requirement: \_\_\_\_\_ (required)

Have you been found in violation of the Code of Ethics or other membership duties in any Association of REALTORS<sup>®</sup> in the past three (3) years or are there any such complaints pending?

Yes  No (If yes, provide details as an attachment.) (required)

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Have you participated in a Multiple Listing Service?: [ ] Yes [ ] No

**If "Yes":** Name, Address, Phone# of MLS:

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Number of years engaged in the real estate business: \_\_\_\_\_

How long with current real estate firm? \_\_\_\_\_

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Association, I shall pay the fees and dues as from time to time established. Dues payments are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense. No refunds.

By signing below I consent that the MLS may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the MLS in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

*I acknowledge that the login name and password assigned to me are unique and highly confidential. I agree that I will keep the login credentials secure and confidential; that I will not share them with, or otherwise disclose them to, any other person (including Broker or other agents with my firm); that I will not allow another person access to the MLS using my login credentials. I understand that this is considered a violation of membership duties and that the MLS of Greenwood has the authority to levy disciplines. I acknowledge that, upon breach of this nondisclosure obligation, Systems Engineering Inc. will have the right to terminate my MLS access/privileges. \_\_\_\_\_initial*

Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

Submitted through: \_\_\_\_\_ Signature of Broker in Charge

Please indicate your requested password and PIN:

MLS UserName is auto assigned by system	Requested Password _____
eKey Serial Number is auto assigned by system	Requested 4-digit PIN _____

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The following is to be signed by the Broker-in-Charge REALTORS:

- I agree as condition of participation in the Multiple Listing Service of Greenwood SC Inc. to abide by the Bylaws, Rules and Regulations, and other obligations of participation including payment of fees. I further agree to be bound by the Code of Ethics on the same terms and conditions as members of the GREENWOOD ASSOCIATION OF REALTORS.
- I understand that a violation of the Code of Ethics may result in termination of any MLS privileges and that I may be assessed an administrative processing fee which may be in addition to any disciplinary action, including fines, that may be imposed.
- I certify that only the REALTORS listed below will have access as Subscribers to the GAR MLS and that I am responsible for payment of their MLS fees. Each Subscriber must return an application form to the GAR MLS.
- I understand that if the GAR MLS determines that any other agents access the MLS database under my or a subscriber's log-in credentials, the MLS will immediately terminate the office access.

List any/all who will be permitted access to the MLS:

\_\_\_\_\_ Broker in Charge/DR (required)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Signature of Broker in Charge

Date: \_\_\_\_\_

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*Thank you* for your interest in becoming a member of the Greenwood Association of REALTORS and our MLS. We hope to offer you the highest level of customer service. Please review the information and return the application to us filled out entirely.

All billing is created and sent electronically through the QuickBooks program. A valid email is required for BIC or AP department.

**GREENWOOD ASSOCIATION OF REALTORS**

FOR NEW REALTOR MEMBERS (2019)

National Association of Realtors dues:	\$180.00
South Carolina Association of Realtors dues:	\$180.00 (includes one time new member fee of \$25)
RPAC	\$ 26.50
Greenwood Association of Realtors dues:	<u>\$155.00</u>
	\$551.50 (dues, not assessments are prorated monthly)

**Amount due with application: \$150.00 application fee payable to GREENWOOD ASSOCIATION OF REALTORS is non refundable.**

**MULTIPLE LISTING SERVICE OF GREENWOOD, SC INC.**

MONTHLY FEES \$34.00/Member  
**Amount due with application: First quarter fees @ \$102.00 per member**

LISTING FEES \$10.00 per listing entered as 'new' listing  
\$10.00 per listing entered as 're-instated' listing  
\$15.00 per listing entered by staff

KEY LEASE: \$244.00 (2019)  
Lease year runs from April 1 through March 31  
**Amount due with application: \$244.00 payable to MLS of Greenwood (if applicable)**

NEW OFFICE SET UP FEE \$600.00 (must accompany application form)  
This is a one-time per **office** fee and is billed to the BIC  
**Amount due with application: \$600.00**

MLS Only and/or Secondary Members:

Primary Board must supply the MLS of Greenwood with the following:

1. Letter confirming that applicant(s) are in good standing
2. Date of last orientation
3. Date of last ethics training
4. Ethics/arbitration complaints pending
5. Office, BIC, and agents' NRDS#
6. Are billed quarterly
7. Office set up fee and 3 month's MLS fees are due with application
8. BIC must certify names of agents who will have access to the MLS

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For payment of GAR/MLS dues & fees, application fees, office setup fee, please use the information below:

Payment Method:

Check # \_\_\_\_\_ is enclosed in the amount of \$ \_\_\_\_\_

(Payable to MLS of Greenwood SC Inc.) for \_\_\_\_\_

=====

Please charge my:

Master Card     Visa     Discover

Card Holder Name and Billing Address (please print):

\_\_\_\_\_  
\_\_\_\_\_

Card Number: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Exp date: \_\_\_\_\_/\_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Returned checks and/or invalid credit card information will incur a \$35.00 processing fee.

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