

GREENWOOD ASSOCIATION OF REALTORS®  
MLS of Greenwood, SC  
Application for Secondary REALTOR®/Appraiser membership in GAR MLS

*Thank you* for your interest in becoming a member of the GAR MLS. We hope to offer you the highest level of customer service. Please review the information. Return the application to us filled out entirely.

Once membership is established, as the Participant of the MLS, the Broker-In-Charge is responsible for payment of any and all MLS fees. All billing is sent to the Broker-In-Charge and is created and sent electronically through the QuickBooks program. If necessary, agents must arrange payments with their BIC.

**OFFICE SET UP FEE: \$600.00** - a one-time per office fee plus the BIC's application fee invoiced to the Broker-In-Charge. Due with application of Broker-In-Charge

**APPLICATION FEE: \$200.00** per agent due with each application for membership. BIC app fee is paid with the office set up fee.

**FIRST QUARTER MLS FEES: \$102.00** per agent due with each application for membership and are pro rated quarterly.

**LISTING FEES:**

\$10.00 per listing entered as 'new' listing OR re-entered as a 'Back From Expired' listing

\$15.00 per listing entered by MLS staff

**Primary Board must supply the MLS of Greenwood with the following for each applicant:**

1. Letter confirming that applicant(s) are in good standing
2. Office NRDS#
3. Each agent's NRDS#

Please do not send any bank card information electronically. To pay using bank card, please contact the office directly at 864.229.6022

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I hereby apply for REALTOR® Membership in the MLS of Greenwood, SC, Inc.

I am the Broker in Charge of the company. I enclose my check(s) in the amount of \$600.00 for a one-time office set up fee, my application fee of \$200.00 and the quarterly MLS dues for me, and each of my agents joining the GAR MLS.

I am not the Broker in Charge and enclose my application fee of \$200.00

As a REALTOR® I have agreed to abide by the Code of Ethics of the National Association of REALTORS®, which includes the duty to arbitrate, the Constitution, Bylaws and Rules and Regulations of the Greenwood Association of REALTORS, the Rules & Regulations of the MLS of Greenwood, the South Carolina Association of REALTORS and the National Association of REALTORS.

*NOTE: Applicant acknowledges that if accepted as a member and he/she subsequently resigns or otherwise causes membership to terminate with an ethics complaint pending, the Board of Directors may condition renewal of membership upon applicant's certification that he/she will submit to the pending ethics proceeding and will abide by the decision of the hearing panel. If applicant resigns or otherwise causes membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while applicant was a REALTOR.*

**Please Print Clearly:**

Name as it appears on Real Estate License: \_\_\_\_\_

Real Estate License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Licensed/certified appraiser:  Yes  No License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Office Name: \_\_\_\_\_

Office Address: \_\_\_\_\_

Preferred Mailing:  Home  Office If home please print residence address:

\_\_\_\_\_

Email: (required) \_\_\_\_\_

Website: [www](http://www). \_\_\_\_\_

REALTOR designations: GRI CRS ABR ePro Other(s): \_\_\_\_\_

Your contact numbers in order of preference: (how may we contact you?)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Primary Association membership is held with: \_\_\_\_\_

Your NAR membership (NRDS) #: \_\_\_\_\_

Your Office NAR membership (NRDS) # \_\_\_\_\_

Year you last completed NAR's Code of Ethics training requirement: \_\_\_\_\_

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Have you participated in a Multiple Listing Service?  Yes  No

If "Yes": Name, Address, Phone#: \_\_\_\_\_

If you are a member of GGAR, WUAR, or SPBOR and want your key added to our database please provide the following information:

Key Serial Number: \_\_\_\_\_ PIN: \_\_\_\_\_ Issuing MLS: \_\_\_\_\_

Have you been found in violation of the Code of Ethics or other membership duties in any Association of REALTORS® in the past three (3) years or are there any such complaints pending?  Yes  No  
(If yes, provide details as an attachment.)

*I acknowledge that the login name and password assigned to me are unique and highly confidential. I agree that I will keep the login credentials secure and confidential; that I will not share them with, or otherwise disclose them to, any other person (including Broker or other agents with my firm); that I will not allow another person access to the MLS using my login credentials. I understand that this is considered a violation of membership duties and that the MLS of Greenwood has the authority to levy disciplines. I acknowledge that, upon breach of this nondisclosure obligation, Systems Engineering Inc. will have the right to terminate my MLS access/privileges.*  
\_\_\_\_\_initial

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the GAR MLS, I shall pay the fees and dues as from time to time established.

NOTE: Payments to the MLS of Greenwood SC Inc® are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense. No refunds.

By signing below I consent that the MLS may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the MLS in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

Submitted through: \_\_\_\_\_  
Signature of Broker in Charge

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The following is to be signed by the Broker-in-Charge or REALTOR Principal, ***who is not a member*** of the GREENWOOD ASSOCIATION OF REALTORS:

- I agree as condition of participation in the Multiple Listing Service of Greenwood SC Inc. to abide by the Bylaws, Rules and Regulations, and other obligations of participation including payment of fees. I further agree to be bound by the Code of Ethics on the same terms and conditions as members of the GREENWOOD ASSOCIATION OF REALTORS.
- I understand the a violation of the Code of Ethics may result in termination of any MLS privileges and that I may be assessed an administrative processing fee which may be in addition to any disciplinary action, including fines, that may be imposed.
- I certify that only the REALTORS listed below will have access as Subscribers to the GAR MLS and that I am responsible for payment of their MLS fees. Each Subscriber must return an application form to the GAR MLS.
- I understand that if the GAR MLS determines that any other agents access the MLS database under my or a subscriber's log in credentials, the MLS will immediately terminate the office access.

List all REALTORS who will be permitted access to the MLS:

\_\_\_\_\_ Broker in Charge

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of Broker in Charge

\_\_\_\_\_  
REALTOR Principal if different than BIC

Date: \_\_\_\_\_